



BOWEN UNIVERSITY, IWO
College of Management and Social Sciences
Industrial Relations & Personnel Mgt. Programme
Second Semester 2021/2022 Examination

Level	: 100
Course Title	: Principles of Personnel Management
Course Code	: IRP 102
Credit	: 2
Instruction	: Answer Question 1 & any other two questions.
Time Allowed	: 2 Hours
Date	: Friday, 15 th July 2022

1. (a) Define personnel-management (5 Marks)
(b) Trace the evolution of personnel management. (10 Marks)
(c) Discuss personnel recruitment. (15 Marks)

2. (a) Discuss any five personnel management policies (15 Marks)
(b) Discuss any two roles of personnel manager (5 Marks)

3. (a) Discuss the difference between managerial and Operative functions of personnel management (10 Marks)
(b) Discuss organisation of personnel management department (10 Marks)

4. (a) What are the steps in personnel planning (10 Marks)
(b) Discuss the needs for personnel planning. (10 Marks)

5. (a) Discuss training (5 Marks)
(b) What is decruitment (5 Marks)
(c) Explain Personnel orientation programme (10 Marks)