



BOWEN UNIVERSITY IWO
COLLEGE OF COMPPUTING AND COMMUNICATION STUDIES
MASS COMMUNICATION PROGRAMME
SECOND SEMESTER, EXAMINATION 2022/2023 SESSION

Course Title: Word Processing 11

Course Code: MAS 108

Unit 2

Duration: 2hrs.

Instruction: Answer question one and any other two

Question 1a: There is no gain saying that a coin must have two faces. In this regard, enumerate five pros and cons of the Internet. (20marks)

1b: List seven Search Engines that you know. (10marks)

Question 2: Write explanatory notes on the components of an Email. (20marks)

Question 3a: What do you understand by a domain name? (5marks)

3b: Write short notes on:

- Editing pane
- Notes pane
- Slides pane
- Outline tab
- Navigation pane (10marks, 2marks each)

Question 4a: Educate your friend on the essence of using an Email. (10marks)

4b: Explain the following processes of formatting a text. (10marks)

- Change of font size.
- Changing Case.
- Change paragraph alignment.

Question 5a: Expatriate on power point and presentation. (10marks)

5b: State seven domain names used in computer operations. (10marks)