BOWEN UNIVERSITY, IWO

COLLEGE OF MANAGEMENT AND SOCIAL SCIENCES

POLITICAL SCIENCE/INTERNATIONAL RELATIONS/POLITICS AND LAW PROGRAMMES

B. SC. (HONS) EXAMINATIONS

COURSE CODE: IRD 305 **SESSION:** 2023/2024
COURSE TITLE: **Theory and Practice of Administration** **SEMESTER:** First
COURSE UNIT: 2 **TIME:** 2 Hours
INSTRUCTION: Attempt ANY THREE Questions. (One Mark Will Be Awarded for Clarity of Presentation)

Question One

a) What do you understand about the term "Administration"?
b) Enumerate the functions of administration in any organizational setting. *(23 marks).*

Question Two

What are the similarities and dissimilarities between hypotheses and theories? *(23 marks).*

Question Three

a) Identify and examine the major sub-concepts of functional theory. *(23 marks).*

OR

b) Based on your knowledge of decision-making theory, what are the steps involved in taking good decisions in an organizational setting? *(23 marks).*

Question Four

a) What is fusion theory?
b) Discuss the processes of socialization and personalization that occur between the employers and employees in an organization. *(23 marks).*

Question Five

a) What is "organizational structure".
b) Identify and discuss the criteria that can be used to set up the structures in an organization. *(23 marks).*